



From: Head of Figures & Free – Jim Drain | Email: [hoff@fars.co.uk](mailto:hoff@fars.co.uk) | Date: 28/02/2020

Dear Coaches & Skaters,

## RE: Program Element Declaration Forms

The FARS Competition in April will be judged under RollArt. This requires each skater to submit an Element Declaration sheet for their programs to help the Technical Panel during the event.

To make this easier, this year we will be using the RollArt Calculator App to complete and submit the forms electronically. This means you won't need to print out and fill in any PDF forms by hand.

Hopefully, coaches will already be using the App to build their skaters' programs. We therefore hope this will be a simple case of sharing those programs with us with minimal effort. If you are not using the App yet then please do so, it's there to help you build the best RollArt compliant programs.

In order to submit elements for the April competition, please can we ask Coaches to do this on behalf of their skaters? This will give us fewer people to communicate with if forms are missing or need adjustment.

Please see instructions below:

- 1) If you don't have the RollArt Calculator App, download it from [www.rollartcalc.com](http://www.rollartcalc.com)
- 2) Register with the App or sign in if you already have any account
- 3) Create a new program for each skater using the Calculator+ icon in the App's header bar
- 4) Fill in the Skater, Age, Gender, and Segment fields in the PROGRAM DETAILS section
- 5) Click on "Specify Music" and enter Music and Composer information
- 6) Enter ALL elements in the program using the Jump, Spin or Step icons in the App's footer bar. Make sure these are in the correct order and that Combo Jumps and Spins are correctly identified as Combo elements.
- 7) Make sure you enter the Start Time for any step or choreo sequence
- 8) Save the program by clicking on the Save link in the top right of the screen
- 9) Re-open the newly saved program from the RECENT CALCULATIONS section on the home screen
- 10) Select "Share Calculation" from the menu which can be found in the bottom right of the App's footer bar.
- 11) Enter [ffqueries@fars.co.uk](mailto:ffqueries@fars.co.uk) in the email field and click Share

This will submit your program to the FARS Figure and Free team where we will make it available to the Technical Panel.

A full demo showing a step by step video on how to do this can be seen on the following link: [www.rollartcalc.com/download/Video/HowTo\\_Share.mp4](http://www.rollartcalc.com/download/Video/HowTo_Share.mp4). If you require assistance with this task, please email [ffqueries@fars.co.uk](mailto:ffqueries@fars.co.uk) and a member of the Figure & Free team will be happy to help.

Please can you share your programs no later than Friday 13<sup>th</sup> March.

Kind regards,  
Jim Drain  
Head of Figures and Free